



City of Westminster

General Purposes Committee

Date: 19 October 2022
Classification: For General Release
Title: Programme of Meetings 2023/2024
Wards Affected: N/A
Financial Summary: There are no financial implications
Report of: Director of Law

1. Executive Summary

- 1.1 The programme of meetings for 2023/24 has been drafted broadly in accordance with the pattern previously agreed.

2. Recommendations

- 2.1 That the Council be recommended to approve the dates of full Council Meetings, as follows: 17 May 2023 (Annual), 28 June 2023, 27 September 2023, 15 November 2023, 24 January 2024, 6 March 2024, 15 May 2024 (Annual).
- 2.2 That the Programme of other formal Meetings set out in Appendix A be approved.

3. Background Information

Programme of Meetings 2023/24

- 3.1 The General Purposes Urgency Sub-Committee has previously agreed that the programme of meetings be prepared having regard to the following basic principles:

Mondays: Cabinet

Tuesdays: Planning

Wednesdays: Council Meetings

Thursdays: Licensing meetings held during the daytime.

This strategy allows for a more consistent approach to programming meetings.

- 3.2 The programme reflects 6 meetings for each of the Policy and Scrutiny Committees. The Committees are empowered by Standing Orders to arrange further meetings or to otherwise amend the programme if required by the needs of their work programme. Three meetings of the Licensing Committee and three meetings of the Planning and City Development Committee have been programmed.
- 3.3 The programme includes provision for the Discretionary Housing Panel and the Rating Advisory Panel to meet on a programme basis. The programmes have been developed having regard to the expected weight of business in each case.

4. Legal Implications

- 4.1 The Programme of Meetings in respect of Council meetings is a matter for the full Council to agree. The programme includes provision for Council meetings to be held when it is known full Council decisions will be required - particularly the setting of Council tax prior to 11 March each year and the holding of an Annual Meeting in either March, April or May in accordance with the provisions of the Local Government Act 1972.
- 4.2 The programme of Cabinet meetings is included in the programme for illustrative purposes. The Leader of the Council is responsible for approving the programme for these meetings.

5. Financial Implications

- 5.1 No financial implications.

6. Consultation

- 6.1 The Programme of Meetings has been circulated to the Party Whips and adjustments made where requested. No outstanding issues remain as a result of this consultation.

If you have any queries about this Report or wish to inspect any of the Background Papers please contact Tristan Fieldsend: 07812 760 335

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BACKGROUND PAPERS

- None

Programme of Meetings 2023/24

Council – 17 May 2023, 28 June 2023, 27 September 2023, 15 November 2023, 24 January 2024, 6 March 2024, 15 May 2024

Cabinet – 2 May 2023, 10 July 2023, 11 September 2023, 16 October 2023, 11 December 2023, 29 January 2024, 26 February 2024, 25 March 2024

Licensing Committee – 5 July 2023, 4 October 2023, 7 February 2024

Planning & City Development Committee – 26 July 2023, 1 November 2023, 27 March 2024

General Purposes – 14 June 2023, 18 October 2023, 31 January 2024

Scrutiny Commission – 22 June 2023, 5 October 2023, 14 December 2023, 20 March 2023

Children's and Adults, Public Health & Voluntary Sector P&S – 13 June 2023, 27 July 2023, 21 September 2023, 5 December 2023, 5 March 2024, 18 April 2024

Climate Action, Housing & Regeneration P&S – 7 June 2023, 19 July 2023, 12 September 2023, 30 November 2023, 12 March 2024, 22 April 2024

Communities, City Management & Air Quality P&S – 15 June 2023, 31 July 2023, 19 September 2023, 7 December 2023, 29 February 2024, 17 April 2024

Finance, Planning & Economic Development P&S - 7 June 2023, 20 July 2023, 26 September 2023, 12 December 2023, 4 March 2024, 2 May 2024

Health & Wellbeing Board – 1 June 2023, 20 July 2023, 28 September 2023, 23 November 2023, 25 January 2024, 28 March 2024

Standards Committee – 12 July 2023, 29 November 2023, 22 February 2024

Audit and Performance – 24 May 2023, 24 July 2023, 6 September 2023, 24 October 2023, 28 November 2023, 27 February 2024, 16 April 2024

Pension Fund Committee – 29 June 2023, 19 October 2023, 7 December 2023, 7 March 2024

Discretionary Housing Payments Panel – 6 June 2023, 4 July 2023, 12 September 2023, 10 October 2023, 14 November 2023, 16 January 2024, 20 February 2024, 19 March 2024, 23 April 2024

Ratings Panel – 13 June 2023, 11 July 2023, 19 September 2023, 31 October 2023, 12 December 2023, 23 January 2024, 12 March 2024, 16 April 2024